

# Action tracker

## Transformation Board Meeting

Action	Lead	Progress / Date completed	Status
24 May 2017			
A30	<p>Mental Health – mental health and learning disabilities to be integrated into all the work streams.</p> <p><del>Jon Price</del></p> <p>Tryphaena Doyle</p> <p>Helen Charlesworth-May</p> <p>Helen Charlesworth-May</p>	<p><b>Sept Update:</b> Lead Mental Health practitioner linked to each work stream. Similar piece of work to be undertaken for Learning Disabilities.</p> <p><b>April Update:</b> Programme Director for Model of Care to link with CCG Programme Manager and Clinical Lead for Learning Disabilities to ensure that as each project is taken forward, there is a specific focus on meeting the needs of people with a learning disability.</p> <p><b>August Update:</b> Programme Director for Model of Care meeting with new CCG Learning Disabilities Commissioning Manager in August to progress. CCG Learning Disabilities commissioning manager to attend future Transformation Team meeting to meet with project leads to advise on how best to meet the needs of people with a learning disability. Future reporting will be through Integrated Community Services Board.</p> <p><b>8 August Meeting Update:</b> Before the action is closed, Helen Charlesworth-May to report to the October Transformation Board meeting on the outcomes of the discussions taking place in August and how work will be taken forward.</p> <p><b>8<sup>th</sup> October Meeting update:</b> HCM provided an update following discussion in August about how learning disabilities would be integrated into all work streams. Whilst progressing a mainstream approach wherever appropriate, it is recognised that learning disability services need to change and this requires a dedicated focus. A Group is being convened, and in response to KSh's request, HCM agreed that a representative from the Vulnerable Person's Team at Royal Cornwall Hospitals Trust would be invited to participate, linking with the work underway to better support people in hospital, informed by an NHSE review relating to acute services.</p>	<p><del>Open – for verbal update at meeting</del></p> <p>Closed</p>

**Key**

Grey shading = Closed action  
Pinkshading = Action on agenda

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			<p>It was confirmed that the Learning Disability Partnership Board has recently undergone a refresh and will contribute to the planned improvements, working with families and clients.</p> <p>HMC will advise on when it would be timely to report back to the Transformation Board. On this basis, it was agreed that this action is now closed.</p>	
6 April 2018				
A60	Shaping our Future Assurance Report – stronger links of the work stream deliverables/outcomes in the system performance metrics.	SOF PMO	<p>Work has been undertaken to identify the outcomes and benefits SoF is expected to deliver. Further work is required with Programme and Project Leads to develop plans for years 4 and 5 of SoF and to quantify the benefits that are to be realised. The ICP Mobilisation Group will be considering the contribution of SoF and other system change programmes and assessing this against achievement of the triple aim. An update will be provided to the next Transformation Board. This will form an integral part of the system planning for 19/20.</p> <p><b>October update:</b> The outcomes and benefits framework for SoF projects has been developed including a change delivery framework aligned to the Council's Scott model. Each SoF programme has been set within this framework. Further work remains for Programme and Project Leads to develop plans for years 4 and 5 of SoF and to quantify the benefits that are to be realised from each project through the Gateway process. The ICP Mobilisation Group will continue to consider the contribution of SoF and other system change programmes and assessing these against achievement of the triple/quadruple aim on a project by project basis. This will form an integral part of the system planning for 19/20</p>	Closed

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A61	Financial Report – in future reports, the budgetary issues to be set against the SOF Priorities.	Karl Simkins	We are working to national guidance that indicates there will be an NHS system control total for 2019/20. The system transformation schemes within SoF will be critical to delivery of years 2 & 3 of the 3 year financial plan. Work is on-going to quantify the amount which can be delivered and timescales for realisation.	Closed
8 August 2018				
A65	SOF meeting structure to be circulated to Members and also shared on the SOF website.	SOF PMO	SoF governance in transition as part of Integrated Care System mobilisation. Once finalised will be shared with members and added to website.	Closed
8 <sup>th</sup> October 2018				
A67	An initial view of the 2019/20 aligned financial plan to be a substantive agenda item at the January 2019 Transformation Board meeting, along with the system strategic priorities.	Karl Simkins	NHS long term plan finished 7/1/19, later than planned and NHS Financial allocation and framework for 19/20 yet to be published. Initial planning paper on the agenda	Open
A68	Pathways team to formally review learning from initial pathway development, and ensure lessons fully addressed to inform methodology going forward, including use of standardised templates, etc.	Phil Confue	A formal review will be built into the programme for 19/20, subject to resources for the team being confirmed.	Open
A69	TL to raise benefits realisation challenges at Arms Length Body event taking place later in the month.	Tracey Lee	Discussed at Arms Length Body Event and support offers from AHSN and Newton Europe being progressed.	Closed
A70	Future reports to set out where we plan performance to be at year end, and which system group has oversight of required performance improvements.	Karl Simkins	System performance trend information in appendix, for review by relevant System Groups.	Closed
A71	Kate Shields to review the system risk to ensure it adequately reflects the issues raised, and bring back an update at the January meeting.	Kate Shields	Update to be provided at the meeting	Open

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A72	Additional lines to be incorporated into the ICS Governance chart to clarify those groups it is intended report to the Transformation Board.	Tracey Lee	Completed	Closed
A73	Prevention to remain a standing agenda item at the Transformation Board, including a focus on the devolution asks and to reflect the Health and Wellbeing strategy.	Steve Brown	Prevention update scheduled as a standing agenda item.	Closed
A74	To review that public health risks are sufficiently captured on the system risk register.	Steve Brown	System risk drafted for consideration, focused on the scale of short-term, external funding supporting prevention initiatives. This will be considered in the context of system planning now underway, and in the construction of principal risks for our system strategic objectives.	Closed

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