

# Action tracker

## Transformation Board Meeting

Action		Lead	Progress / Date completed	Status
21 April 2017				
A24	Communications & Engagement – stakeholder map to be produced. Devon perspective to be fed in.	Sharon Davidson	<p>Draft stakeholder map development. Further detailed analysis of stakeholders and assigning relationship managers to be completed.</p> <p><b>Portfolio Board Update (25 Sept 2017):</b> Portfolio Board requested to see the more detailed stakeholder map soon.</p> <p><b>December Update:</b> Danny Webster from the national team is providing support for this work during January 2018.</p> <p><b>April Update:</b> SOF Portfolio Board on 23 March 2018 received a paper in relation to the Associate Director of Communications' early finding and recommendations for next steps, plus offers from NHS England in relation to stakeholder relationship management, reducing duplication of resources, planning "set piece" engagement moments and external monitoring. Paper being presented to SoF Transformation Board April 2018.</p> <p>Stakeholder map to be published on SoF website.</p>	Open
24 May 2017				
A30	i. Mental Health – mental health and learning disabilities to be integrated into all the work streams.	Jon Price	<p>Work in progress. To be completed by 18 August.</p> <p><b>Sept Update:</b> Lead Mental Health practitioner linked to each work stream. Similar piece of work to be undertaken for Learning Disabilities.</p> <p><b>April Update:</b> Programme Director for Model of Care to link with CCG Programme Manager and Clinical Lead for Learning Disabilities to ensure that as each project is taken forward, there is a specific focus on meeting the needs of people with a learning disability.</p>	Open

**Key**

Grey shading = Closed action

Pink shading = Action on agenda

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Action		Lead	Progress / Date completed	Status
21 July 2017				
A41	Feedback to the centre on the national STP dashboard, highlighting that the performance metrics do not support the nature of partnership working.	PMO to draft	Letter sent from Chair 24.07.17. Feedback waited. Letter circulated to Transformation Board members 20.09.17 <b>Sept Update:</b> No response from national team received to date.	CLOSED following December 2017 meeting
22 September 2017				
A49	Theo Leijser to advise on the appropriate democratic input from the Isles of Scilly to the Leadership Forum, given that they do not have a cabinet structure.	Theo Leijser	Theo Leijser confirmed appropriate representation from the Isles of Scilly.	CLOSED following December 2017 meeting
19 December 2017				
A58	Transformation Board to receive a presentation on digital transformation priorities. Steve Trowell, SRO for Digital to be invited to the next meeting.	Kate Kennally	Presentation being provided by Patricia Keeling, Interim Director of Cornwall IT Services.	ON AGENDA 6 April 2018

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