

Minutes

Meeting Title: STP Transformation Board

Date: 24th November 2016

Time: 2.30pm -4.30pm

Location: Health and Wellbeing Innovation Centre, Treliske

Membership: Joyce Redfearn (Chair), Phil Confue , Kate Kennally, Trevor Doughty, Barbara Vann, Jim McKenna, Rachael Rothero, Christine Savill, Theo Leijser, Kathy Byrne, Christina Quinn, Amanda Fisk, Ann James, Joe McEvoy, Iain Chorlton, Jackie Pendleton, Peter Stokes, Dr Phil Dommett, Mairi McLean, Peter Merrin, Donna Abraham (Minutes)

Additional Attendees Claire Leandro, Andrew Abbott, Barbara Gregory, Ethna McCarthy
Karen Kay, Caroline Court

Minutes

Action

Apologies

Kate Kennally, Jackie Pendleton, Peter Merrin, Joe McEvoy

1 **Apologies and Minutes of the previous meeting**

Apologies were noted from those listed above.

Minutes of 31st October 2016

Minutes were agreed as accurate.

Clinical Practitioners Cabinet -PMantay still to nominate a rep from Plymouth. PMantay

Invite to the Chair of Scrutiny Sub-Committee – RR has been speaking with Councillor Rotchell regarding the appropriateness of him sitting on the Board. This will be confirmed shortly.

Finance workshop for CEOs and EDG – Still be to arranged.

2 Updates

Programme

RR spoke to the highlight report provided. The programme is currently at Green status.

The daft OBC was submitted to NHSE on 21 October as planned. Work is taking place to define the next phase of the programme with an EDG workshop on 2nd December that will feed into Chief Officer discussions.

Engagement has been delayed until 28th November. GD will update the Board later in the meeting.

The first of the NHSE assurance checkpoints has taken place and they are supportive of us proceeding. The letter from Amanda Fisk providing feedback was provided to the Board for information. PC added that what we need to do now is provide assurance that we can deliver our plans.

Strategic Partner – PC advised that the Chief Officers will be agreeing the scope for this work and will confirm this to applicants by mid December.

Devolution – A paper is going to the Cornwall Deal Monitoring Board on 2nd December around the links and emerging opportunities with Devolution and the STP. **ACTION:** JP and PC to share their report with the Board.

JP/PC

NH took the Board through the revised timeline for phase 2 and for phase 3 and summarised the next steps.

- The OBC will be finalised following engagement and signed off at the 27th January meeting.
- Work is taking place around planning and resourcing for the next phase with EDG meeting on 2/12 with feedback being provided to the Chief Officers **ACTION:** PC requested an additional Chief Officers Group meeting be arranged for these discussions.

RR/NH

ACTION: KB requested a clear decision pathway to the period leading up to Christmas is provided.

RR/NH

Workstream updates

Prevention – Caroline Court provided an update on this priority area. CC advised of some areas that would benefit from some additional support including alcohol liaison in A&E. **ACTION:** CC to provide KB with some further information. **CC**

Primary Care –Andrew Abbott provided an update on this priority area. Momentum is beginning to build. The challenge will be to align resources and to get the pace right for each cluster. This could mean that some areas more faster than others. **ACTION:** AA to provide a briefing to explain the technical terms e.g. MCP, being used so everyone is clear. **AA**

Community Care – Clare Leandro provided an update on this priority area. We have been linking with Isles of Scilly to ensure an aligned approach. More analytical support is needed here to ensure that we get our plans right at the design stage. **ACTION:** Chief Officers to consider this in their resourcing discussions. **CEOs**

Urgent Care - Karen Kay provided an update on this priority area. MIU's, 111 & Out of Hours and flow through A&E are areas of focus here. More finance and workforce support is needed here also.

Pathways –Ethna McCarthy provided an update on this priority area. Most of these areas will take time to implement any changes. It will be important to be active in Plymouth and Devon's discussions as they could impact on us. More support around financial and workforce modelling as well as analytical support is needed here.

Productivity & Efficiency – Barbara Gregory provided an update on this priority area. There are 3 enabler workstreams (workforce, IM&T and Estates) in this area which also looks at back office functions. More detailed financial analysis is needed on back office **ACTION:** SB to provide Barbara with this information. **SB**

LM advised that NHSI has resource available to support this work **ACTION:**LM to provide Barbara with the details. **LM**

Provider Reform – Ethna McCarthy provided an update on this area. Andrew Abbott also provided an update on Commissioner reform. EDG will be meeting next week to discuss how we progress the next phase and they will scope how we take this area forward.

JR thanked the SROs for their updates and suggested a longer and more inclusive format to allow for questions and detailed discussions to take place next time.

Clinical Practitioner Cabinet

IC Is the Chair of this group that has been put in place to support the Board and to connect clinicians to the work taking place under the STP. They will sense check our plans along the way. The group is made up of Medical and Clinical Directors as well as Social Care leads.

The Terms of Reference was provided to the Board for information.

The Clinical Senate has also been asked to help support and develop the STP.

3. Schedule to complete Outline Business Case

Engagement Plan

Garth Davis provided an updated engagement schedule which will begin on 28th November 2016 with the publication of the draft OBC, engagement document and survey. Some media interviews are scheduled followed but a number of public, stakeholder and staff events through to mid January 2017.

Chief Officers will be asked to attend some of the larger events in January and invitations will follow shortly.

4. Reflections on Phase 2 & Priorities for Phase 3

RR provided a report following a lessons learned exercise undertaken by EDG and the Business Case Leads following Phase 2 of the programme.

The Kings Fund have also undertaken some research on experiences across the Country . A copy of this document was provided for information.

EDG will be meeting next week to plan for Phase 3 and will use the themes that have come out of the lessons learned exercise as a basis for these discussions.

ACTION: the Board were asked to consider the document and provide any feedback to RR.

All

5. Any Other Business

JR thanked everyone for their hard work during Phase 2 and advised that she would be stepping aside as Independent Chair for the next Phase. The Board will be appointing a new Chair going forward.

The Board thanked JR for her work , help and support over the past 6 months.
